

MEMORANDUM

TO: Governing Board Members

FROM: Kenneth G. Ammon, P.E., Deputy Executive Director,
Everglades Restoration & Capital Projects

KS
For KGA

DATE: March 1, 2010

SUBJECT: Request for Authorization of GSA Contract with Aquent, Inc. for Technical Editing Support of the *2011 South Florida Environmental Report* (Contract Number 4600002001)

Background: The *South Florida Environmental Report* (SFER) is required to be prepared by the District and submitted annually to the Florida Legislature and Governor by March 1, in accordance with Chapter 2005-36, Laws of Florida, and Subsection 373.036(7), Florida Statutes. Fulfilling numerous legal and reporting requirements, the SFER consolidates over 50 legislatively mandated reports and plans, including reporting for the Everglades Forever Act, the Comprehensive Everglades Restoration Plan, the Northern Everglades and Estuaries Protection Program, and various other state and federal laws and permits.

How this helps meet the District's 10-Year Strategic Plan: Under the District's Strategic Plan, the submittal of the annual SFER deliverable by March 1 is a key deliverable under the Everglades Restoration and Capital Projects resource area.

Funding Source: The not-to-exceed amount for the proposed GSA contract is \$178,560. FY2010 *ad valorem* funds of \$76,320 are budgeted, and the remainder is subject to Governing Board approval of the FY2011 budget.

This Board item impacts what areas of the District, both resource areas and geography: The District's Restoration Sciences Department, Comprehensive Science Integration Division, will oversee this GSA contract, with the support of the agency's Procurement Department. On-site contract support for this massive effort entails constant hands-on interaction and direct coordination with SFER production and project managers and the 200+-member project team from across the District and other collaborating agencies.

What concerns could this Board item raise? No concerns have been identified.

Why should the Governing Board approve this item? Technical editing and production support for the 2011 SFER is needed by contractors, as current agency staff is not sufficient to fulfill project deliverable requirements for this mandate. Two on-site contractors will be used for this work, which will be executed in accordance with General Services Administration (GSA) Contract #GS-23F-0102M with Aquent, Inc. over a six-month period from July 19, 2010–January 14, 2011.

KGA/sjo

Attachments –Resolution